




PTA Community Meeting Minutes

1.20.23


Attendees: Liz Dial, Jeff Van Iwarden, Sara Remington, Luisa Rosen, Jenn Garcia, Molly Trappe, Elizabeth Mao, Kip McCauley, Jessica Robinson, Nicole Lucke, Terence Keane, Ashlee Armenti, Sarah Reynolds, Katherine Hanel, Lauren Hanson

I. PTA Remaining School Year at a Glance

January

- Welcome Back Coffee Social (Jan-4 8:30a)
-  Youth In Sports Discussion (Jan-10 6:30p)
-  PTA Equity Fund Vote
-  Skate City (Jan-19)
- Coordinate Nominating Committee



February

-  PTA Community Social - Waterloo (Feb 8)
- Premier Martial Arts (Feb 11)
- PTA Board Openings
- 23/24 Budget Requests from teachers, school, parents


March

-  PTA Board Vote

April

-  PTA 23/24 Budget Vote
-  Movie Night (Apr 14)
- Yearbook Orders
- School Supply Kits on Sale

May

-  Spring Carnival (May 5)
- Volunteer thank you & PTA Board transition (May 12)
- 5th Grade Promotion

II. Principal's Message

Principal Selection

- January 25th from 5:30-6:30 PM, BVSD will host a community meeting the CCE principal position (virtual event)
- Committee then chooses approx three parents to be on selection committee (PTA prez, CCAT rep, etc)

Mr. Dorr

- Mr. Dorr transitioning to a new role in the private sector
- He will be leaving CCE in mid-February
- School will seek an interim person to fill role through the end of school year and then fill role permanently for next school year

Open Enrollment

- Closed on the January 4th, families must accept or decline spots very soon

Diversity

- Feb 11 - BVSD hosting a Teacher of Color Hiring Event

III. PTA Nominating Committee

- We have two people already committed to serving on the committee, third signed up during community meeting today
- Group will move forward meeting with candidates for the open board positions during January and February

IV. PTA Board Positions

Join the PTA board!

- All board positions are a two year term (July 2023-July 2025)
- Expected to attend monthly PTA board and community meetings (3 hours per month total)
- Expected to support and participate in PTA sponsored events

Vice President	<ul style="list-style-type: none">- Write Bimonthly PTA Newsletter- Chair of By-Law committee- Liaison to Student Council- Oversee Parent Partner Program*- (Co)lead one PTA sponsored event (minimum)	6-8 hours/month
Treasurer	<ul style="list-style-type: none">- Work with VP of Finance to keep accurate and detailed Keeps records of PTA receipts and disbursements.- Manages income from fundraising activities- Help create annual PTA budget.- (Co)lead one PTA sponsored event (minimum)	6-8 hours/month
Volunteer Co-Chair	<ul style="list-style-type: none">- Help at School volunteer sign-ups for various events- Recruit committee chairs and their volunteers to fill all PTA initiatives and events.- Write/collect after-action reports for all events, manage a calendar of events and volunteering timelines.- (Co)lead one PTA sponsored event (minimum)	3-5 hours/month

How does one express interest in an open board position?

- Go to CoalCreekPTA.com
- On the main page follow the link for “**Nominating Committee**” to send an email.
- Please **include your name and the position** that you would like to be considered for.
- The nominating committee will schedule a brief meeting to discuss the position and your background.
- Voting for all open board positions is in March

V. Spring Carnival

- Friday, May 5, time TBD
- Nine lead positions require volunteers who will own one area of the carnival, organize a team, gather supplies, execute, etc
- We will leverage 2022 assets and lessons learned so much of the work has already been done

Interested in volunteering as a lead? Please sign up here:
<https://bvsd.helpatschools.com/schools/25/events/10389>

VI. Volunteer Update

Current needs:

- Spring Carnival
- Valentine's Day cookies for teachers
- Book fair
- Class photo day (March 8)

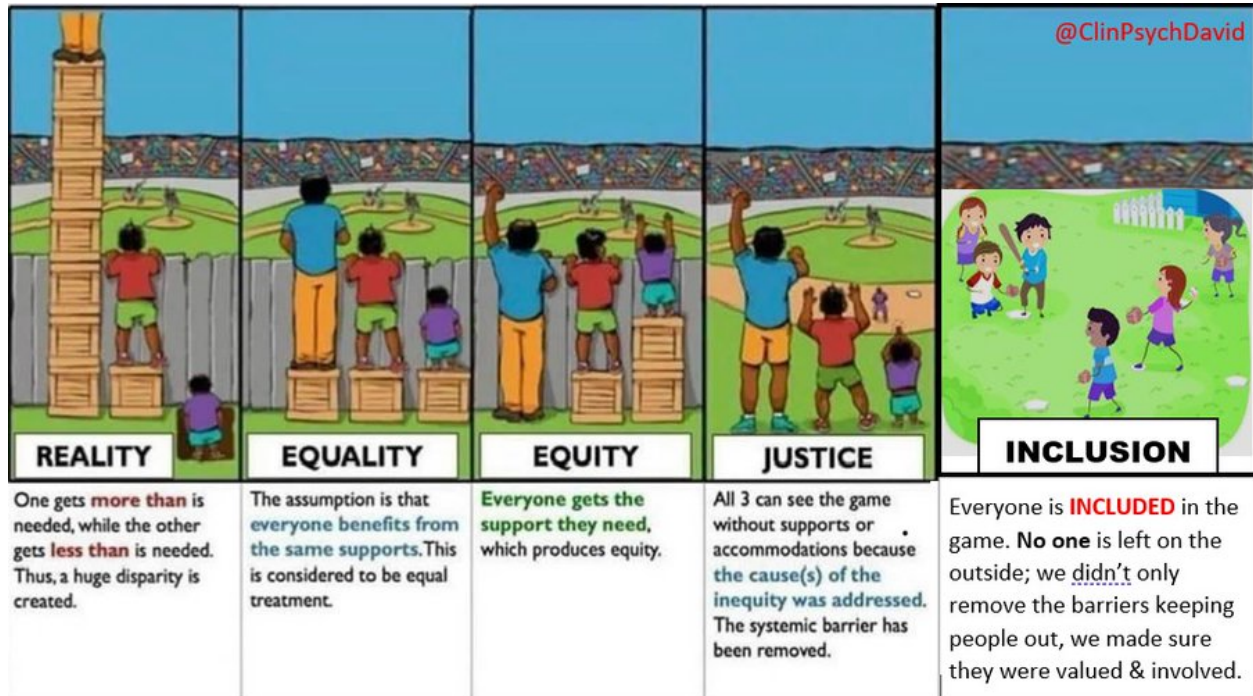
VII. Multicultural Committee

Update from Elizabeth Mao, chair of committee

- Two meetings held thus far with 4-5 people attending and an additional 4-5 interested but not yet attended
- Lots of brainstorming, trying to focus on four priorities this spring:
 1. Food for art show (international focus) - connected to family tradition and culture
 2. Presence at spring carnival
 3. After school club - next year most likelt? Trying to identify teacher liaison who might help host
 4. Getting involved in principal selection process so incoming person knows about this group and their priorities

VIII. Equity Fund

- CCE PTA is part of COPTA and National PTA organization
- National PTA perspective on equity is moving beyond “equal across the board” to recognizing not everyone is starting on equal terms and understanding each specific community may need different resources.



CCE PTA Equity Fund

What is it?

Allocated money to be used for students that may require help in paying additional school fees (e.g. classroom fees, school supplies, field trip fees, etc.)

Ex. if a family is on free and reduced lunch which is 13% of student population does it make sense to ask them to pay for school supplies, fees for field trips

How much?

\$4,000 for the 22/23 School Year. Any remaining funds will be carried over to the next year.

For whom?

Families for whom classroom fees are waived (requested through BVSD at start of school year)

Families who may need help due to exceptional circumstances (health issues, natural disaster, etc.)

Families may request help and work with the front office to ensure its an appropriate application of the fund

Where does the money come from?

PTA can allocate money from:

- Where the expense budget exceeded the actual spent (22/23)

- Where the actual income exceeded the budgeted income (22/23)
- Carryover funds from 2021/2022 School Year

Example of use for equity fund: Calwood field trip

- The Calwood 5th Grade Class Trip is a signature part of the 5th grade curriculum and is an amazing opportunity to engage the students in outdoor education
- It costs \$230/student this school year
- 13.2% students at CCE qualify for free or reduced lunch. Applying that to the 5th grade class comes to be 8 students or \$1,840 in Calwood fees for families who are likely not able to afford it.
- Sara Remington requests funding from Impact on Education to help cover families unable to pay various school fees. The amount varies greatly each year. Can be as low as \$300 and as high as \$1400.
- 5th Grade families are also asked to if they'd like to donate money to assist those students who cannot afford the Calwood fee
- Even with the Impact on Education funds and parent donations, there is never enough to cover the costs of these types of signature events, classroom fees which BVSD waives for certain students who qualify but then don't reimburse the school for, etc.
- With the equity fund in place, Sara Remington can make a request for funds to guarantee equity amongst students so that no student is left behind for a field trip or other learning experience
- Sara will vet families directly so there is not an abuse of funds - not meant to be invasive but will expect parents in need to reach out and ask for help

Vote

- Equity vote will go to all PTA members today. Votes due by EOD 1/23/23

IX. Upcoming Meetings & Events

February

- Wednesday, February 8, 5:30 PM (in person): social gathering at Waterloo (budget input)
- Saturday, February 11, 5:30 - 10 PM: Premier Martial Arts Parents Night Out

March

- Friday, March 10, 8-9 AM (in person): PTA Community Meeting (board vote)

April

- Friday, April 7, 8-9 AM (in person): PTA Community Meeting (budget vote)
- Friday, April 14: Movie Night

May

- Friday, May 5, 4:30 - 7:30 PM: Spring Carnival
- Friday, May 12, 7:15-7:45 AM: Volunteer Thank You Breakfast
- Friday, May 12, 8-9 AM (in person): PTA Community Meeting