PTA Community Meeting Minutes
5.15.2026

Attendees: Jess Marston, Danielle Wiese, Katie Hanel, Anne Badger, Kari Bridgeland, Molly Trappe, Lauren Hanson, Stephanie Hauser, Millie Smith, Liz Morrison, Shannon Mihaly, Sarah Randow, Sarah Skaare, Sam Pugh, Allison Domlovil, Cole Morrison, Yvonne Steinberg, Sara Remington, Luisa Rosen, Jeff VanIwarden, Nola Chow, Noelle Hardesty, Alexa Cares

1. **Welcome**

2. **Thank you, volunteers!**
    a. 192 volunteers filled 948 jobs – thank you for everything!

3. **Principal's Update**
    a. Declining enrollment: In August, the first presentation to the board when an initial decision will be shared. The final decision will be shared in October.
    b. CCE will share teacher assignments the Friday before school starts. Jeff is not anticipating any adjustments to grade level classrooms or specials. There's a RISE teacher coming back.
    c. Jeff and Sara will begin the hiring process for the new para in the coming weeks; the new para will need to go through the formal hiring process.
    d. The predicted enrollment for next year is 248 students.
    e. Jeff will mostly be out of the office from June 12-July 20.
    f. CCE was recognized by as a John Irwin School of Excellence! It's the highest level of achievement, and 2017-18 was the last time that CCE won the award. Jeff said that CCE is really proud of the accomplishment and wants to recognize the hard work of the staff and students. They have a certificate about the award, and they will hang a banner as well.
    g. They will share with students about the award at the end of year assembly next Tuesday (5/19), and students will get a treat on Wednesday.

4. **Board Updates and Voting Results**
    a. There was a 77% response rate to the voting form (27 responses out of 35 members).
    b. 100% of respondents approved the budget and board candidates.

5. **PTA Budget for 2026/27**
    a. Yvonne transferred all money from savings ($68,785) to the checking account and will write a check to CCE for $57,000, leaving us with about $9,000. The silent auction is at about $6,700 in bids, so we should be in a good position going into next year.
    b. The CCE PTA funds:
        i. Academic support
            - Licensed paraeducators
            - Retired teachers
            - Academic tutors

ii. Direct support
    - Classes/grades
    - Specials
    - Specialty programs

iii. Student enrichment
    - Assemblies
    - Field trips
    - Transportation
    - Events
    - Carnival

c. Silent auction update: Jen Bryan has spearheaded the effort this year, and Liz Morrison has received a lot of donations. We hope to continue to do this type of auction in the future.

d. A parent recommended that the PTA investigates switching from a PTA to PTO if we may be depleting the fund reserves at the end of the year, which is a requirement of a PTO. Yvonne noted that we have discussed this, but the timing of hiring paras may not work out with the PTO requirements.

6. New board members

a. Liz Morrison – President
b. Jess Marston – Treasurer
c. Jen Bryan – Marketing/Fundraising Chair
d. Chandra Valenza – Social Chair
e. Allison Domlovil – Secretary
f. Sarah Randow – Volunteer Coordinator

7. Thank you, outgoing board members

a. Luisa Rosen – outgoing President
b. Yvonne Steinberg – outgoing VP of Finance
c. Alexa Cares – outgoing Secretary
d. Jon Kutas – outgoing Treasurer
e. Jeni Moeller – outgoing Marketing Chair

8. Upcoming events

a. Carnival – 4:30-7:00 PM TONIGHT
b. 5/17: Silent Auction closes at 5PM
c. 5/21: Last day of school
    i. Rush Coffee shop will be at school from 7-8:30 AM
    ii. There will be a CCE photo backdrop and props for last day of school photos
    iii. 5th grade promotion
    iv. Yearbook distribution
d. Summer reminders
    i. Order school supplies by July 1
    ii. Complete your Annual Data Update (ADU) and Intent to Return
    iii. August 10 will be the all-school popsicle social at the CCE playground